



by SAFEGUARDMEDICAL™

INSTRUCTIONS FOR PACKING AND SHIPPING YOUR MANIKIN TO SAFEGUARD MEDICAL FOR MAINTENANCE OR REPAIRS

Please follow the instructions carefully to ensure the safe transport of your SIMBODIES manikin.

WARNING: Your SIMBODIES Manikin is designed to be as lifelike as possible and can weigh up to 80 lbs. We recommend at least two people carry/load the manikin to reduce the risk of injury.

Shipping Materials Included in this Package:

- Box and top for the manikin
- 10 Instapak Bags

Materials You Will Need to Provide:

- Packing Tape
- Bubble Wrap
- Additional packing materials such as packing peanuts, etc.

Step 1: Fold the box and lid into their respective shapes. Add tape as follows to secure the box and provide adequate support:

- a) Place at least 3 strips of tape down the length of the box along the seam.
- b) Place another strip of tape in the middle of the box across the width (to make a lowercase "t" shape)
- c) Add tape to the corners of the box and the corners of the top along the seams for reinforcement.

Step 2: Wrap bubble wrap (not included) around the circumference of the manikin's head. Repeat this step so there are two layers of bubble wrap.

Step 3: Remove the clear packaging from the 10 Instapak bags and complete the following steps:

- a) Activate 4 bags following the manufacturer's instructions and place them adjacent to each other on the bottom of the return box. The instapak bags will become a foam-like texture once activated.
- b) Before the bags are fully formed, using two people, pick the manikin up by the shoulders and legs, and place the manikin on top of the expanding bags. Instapak releases heat out of perforated holes at the top of the bags, so avoid placing the manikin directly over the perforations. Ensure the manikin's head is fully supported and the foam has conformed around it.
- c) Activate 4 more bags and immediately place them on top of the manikin.
- d) Activate the remaining 2 bags and immediately place one on each side of the manikin.

Step 4: Fill in any empty space in the box with traditional packing materials (not included).

Step 5: Place the top on the box and secure with tape. Use as much tape as necessary to ensure the top is secure and will not fall off during shipping.

Step 6: Work with your preferred shipping provide to arrange shipping of the manikin to the below address. Include the Return Purchase Order Number that was provided in your quote from Safeguard Medical on the box or documentation. If a Return Purchase Order number is not provided, delays may be experienced.

Shipping Address:

Safeguard Medical

PO Number [Your Reference]

13359 Reese Blvd. E

Huntersville, NC 28078

Please note: Ensure adequate transit coverage with your carrier of choice prior to shipping.

We are not responsible for damages to manikins shipped in unapproved packaging or packed incorrectly. If you have any questions about how to properly pack and ship your manikin, please contact Customer Service at sales@safeguardmedical.com.